YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	Gokhale Education Society's J D C Bytco Institute of Management Studies and Research
• Name of the Head of the institution	Dr. Mrs. Sarita T. Aurangabadkar
• Designation	Director
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02532571643
• Mobile no	9960452050
• Registered e-mail	gecjdcb_nsk@rediffmail.com
• Alternate e-mail	dir.jdcmba@gmail.com
• Address	Principal T A Kulkarni Vidyanagar B Y K College Campus College Road
• City/Town	Nashik
• State/UT	Maharashtra
• Pin Code	422005
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	**Self-financing**	
• Name of the Affiliating University	**Savitribai Phule Pune University**	
• Name of the IQAC Coordinator	**Dr Smita P Kachole**	
• Phone No.	**9881097625**	
• Alternate phone No.	**02532571643**	
• Mobile	**9881097625**	
• IQAC e-mail address	**gecjdcb_nsk@rediffmail.com**	
• Alternate Email address	**smitakachole@gmail.com**	

3.Website address (Web link of the AQAR (Previous Academic Year)	https://jdcbytcoimsr.in/aqar-2020-21/
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://jdcbytcoimsr.in/academic-calendar-2021-22/

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**2.56**	**2018**	**26/09/2018**	**25/09/2023**

6.Date of Establishment of IQAC	**01/11/2018**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	[View File](#)

9.No. of IQAC meetings held during the year	4	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes	
• If yes, mention the amount	39503	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Participation in NIRF
Organized National Level conference (online) with the theme –"Raising the Bar of Quality through Accreditation" on 7th and 8th April 2022 in association with NAAC
ISO 9001:2015 AUDIT
Organised various seminars and guest lectures for students in online/offline mode and extracurricular and co-curricular activities like AIMS Week, Abhivyakti 2022
Organised Multidisciplinary National Webinar: NEP 2020 & Higher Education: Are Teachers Ready and an online Week long Faculty development Program on Technology Development and changing dimensions of life

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To invite companies to participate in Placement drive programme	Total 19 students were placed in 11 different companies
Investage 2022 to be organised for small investors of Nashik	Investage 2022 was conducted on 1st October 2022
To conduct FDP	A one week online FDP with international speakers was organized from 22nd November to 26th November 2021. Seventy participants benefitted
Conducting Induction Program for MBA Part I	Induction Program for MBA Part I was conducted from 3rd January 2022 to 8th January 2022 in Offline/Online mode. More than 15 sessions of industry and academic experts where students had exposure to subjects like creating brand "me", Entrepreneurship, Emotional Intelligence and Universal Human Values
Organizing Ice breaking a best practice activity	An online Ice breaking activity was conducted on 19th January 2022 on Google Meet Platform. Students and staff enjoyed games. A bonding was created in the friendly atmosphere. Ms Apeksha Dube won Ms. JDC and Mr. Omkar Tale won Mr JDC competition.
Conducting career guidance sessions for MBA II	Online Training Program under Employability Enhancement and Youth Livelihood program (Mahindra Pride Classroom) was conducted from 5th to 20th July 2021. A refresher course for the same was conducted during 2nd to 8th march 2022. Topics such as Importance of English, being responsible netizen, email etiquettes, interview

	preparation, embracing change were discussed with mock interviews.
Participation in NIRF	YES
To organize alumni interaction with Students in online mode	1) On 7th July 2021 Mr Kunal Kumavat, HR Manager, Atlas Copco , Pune (alumni) conducted a session on performance appraisal practices in the industry 2) Mr. Sameer Khare, Finance Controller, EATON Industrial System Ltd., Nashik (alumni) conducted a session on '-How to read a balance sheet 3) On 28th Aug 2021 Mr. Chinmay Nair, Head of Global Business Services Advisory, Deloitte, Zurich, Switzerland and Dr. Santosh Bhave, Director, HR & IR, Bharat Forge Ltd., Pune were guests (both alumni) for the annual day programme. Mr Nair provided tips on realizing dreams of a global career. Dr. Bhave emphasized that self -awareness and self -discipline are two pillars of developing right attitude for a successful career. 4) On 25th February 2022, Mr. Charles Manuel, Founder & CEO, Freshideas, Singapore (alumni) conducted session on Cycles of Innovation. 5) Mr. Kunal Nagare, Alumnus, currently pursuing Masters in Ireland and Mr. Rohit Pawar, Asst. Store manager, Dmart, Indiranagar, Nashik interacted with students on Career and education opportunities abroad on 17th May 2022 The interactions provided role models to inspire students for better performance
To conduct social and cultural	Online Abhivyakti was conducted

week Abhivyakti 2022 in online/offline mode	from 31st January 2022 to 2nd February 2022 comprising of cultural events like dancing, Rangoli, PowerPoint presentation, Best Manager etc. Later on more of sports and cultural events were conducted from 23rd to 28th June 2022 like cricket, carom, tug of war table tennis, non fire cooking and business games.
ISO Audit to be conducted	ISO audit was conducted on 30th September 2021, suggestions were incorporated for further quality improvement and Institute was recommended for re-certification
To conduct state level webinar and publish proceedings with ISBN	National Conference (Online mode) on 'Raising the Bar of Quality through Accreditation' in Association with NAAC was conducted on 7 & 8 Apr 2022 and proceedings were published with ISBN number 978-93-5593-755-1
To conduct various guest lectures and seminars for students using web platform	Total twelve guest lectures and four webinars/workshops were organized on topics like Universal Human Values, How to read a balance sheet, Menstrual Health and Hygiene, conflict management in Industry, Management by Shivaji Maharaj
To complete digitization of Institute library	Barcoding of all library books has been completed,. Also data entry of all books has been completed.
To seek feedback and Analyze	Student Feedback on teaching learning and infrastructure has been collected and analysed.

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
CDC	20/01/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022	26/12/2022

15. Multidisciplinary / interdisciplinary

The MBA Curriculum by nature is interdisciplinary. Courses like Organizational Behavior, Economic Analysis for Business Decisions, Marketing Management, Financial Management, Legal Aspects of Business draw from other disciplines like Psychology, Economics, Commerce and Law. Students are therefore, exposed to all these disciplines throughout the two years.

16. Academic bank of credits (ABC):

Students are directed to register for academic bank of credits and have opened their account.

17. Skill development:

In line with the Institute's Mission statement to develop managers and entrepreneurs for tomorrow possess managerial skills, acumen and passion; the Institute undertakes various curricular and co-curricular activities for students. This helps in developing their confidence and strengthens their skills related to written and verbal communication, analysis, problem solving, computing and creativity. The activities are presentations, participation in contests, discussions with industry experts to name a few.

Students are encouraged to manage an event, which exposes them to teamwork. Apart from the mandatory Summer Internship, institute also encourages students to take up additional internships so that they inculcate necessary skills to work in a business environment.

Various career guidance and other sessions are conducted by veteran entrepreneurs, experts from industry, service and other domains. The University curriculum includes courses such as Soft Skill, verbal communication lab and MS -Excel.

Also Courses like Indian Ethos, Introduction to constitution and Human Rights help provide value education. Institute has organized

sessions and workshop on Universal Human values etc. Celebrations of events like Independence Day, Republic day, Teacher's day, National Youth day, International Yoga Day, Constitution day, International women's day, Ek Bharat Shreshtha Bharat are conducted regularly.

Institute conducts Ice breaking session every year especially to develop a feeling of comfort and trust among students and staff.

To develop communication and event management skills and self-confidence among students, it has been a practice of the Institute to appoint student teams as Master of Ceremony for all events. Teachers closely monitor and rehearse with students. Every year activities like AIMS Week are conducted where students visit old age homes, blind schools, contribute and donate necessary items along with faculty.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The curriculum has a course Indian Ethos and Business Ethics which introduces the Indian Knowledge System. It draws on concepts about laws of Karma, lessons from Ramayana, Mahabharata and Vedas. Other courses discuss relevant ethical issues in functional areas of Management too. Human Values, cultural sensitivity is promoted through various activities.

To ease the understanding of the course, teachers explain the concepts when required in Indian Languages-Marathi or Hindi.

A programme on Ek -Bharat shreshtha Bharat was organised where presentations on various cultural aspects of different states were given by students. Various programs begin with Ishstavan / University Song/ Society Geet. Teacher's day is celebrated every year. Celebration of various days like international Yoga day, national youth day, birth anniversary of Swatantryavir Sawarkar was done

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

University syllabus, since 2019 that is designed for Outcome based education and Choice Based Credit System. Programme Educational objectives and Programme outcomes have been defined at the University level along with graduate attributes according to Bloom's

Taxonomy. The institute has defined Programme specific outcomes.

In the four semesters students have a choice to select courses from various electives along with a major- minor combination specialization.

To make outcome- based education effective, evaluation is the most important phase. The syllabus also provides 46 different methods to be used for Continuous Concurrent Evaluation to choose from, so that different levels of learner's abilities are assessed in the best way possible. According to the nature of course the Institute, decides the method of evaluation. The teacher is given autonomy pertaining to the same.

20.Distance education/online education:

During the COVID 19 pandemic, in order to continue with education, the institute adopted to the use of various platforms. Till February 2022 much of the teaching -learning activity depended on online platforms. Teachers make extensive use of tools like Google Classroom for asynchronous activities, sharing or resources and for evaluation process. Webinars at local, state and National level have continued to strengthen the teaching- learning process at the institute. The recruitment process for students too is carried on in partial online format. Students and teachers have completed certifications in platforms such as Swayam.

The Institute continues to look for ways to incorporate the various facets of NEP 2020.

Extended Profile

1.Programme

1.1   **94**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **133**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2   33

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	[View File](#)

2.3   65

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1   6

Number of full time teachers during the year

File Description	Documents
Data Template	[View File](#)

3.2   6

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	94

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	133

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	33

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	65

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	6

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	6

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	4
4.2 Total expenditure excluding salary during the year (INR in lakhs)	32.44882
4.3 Total number of computers on campus for academic purposes	93

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institute has a systematic procedure for implementation of curriculum. The mainobjective of the institute is to assist students to understand the seamless nature of knowledge and encourage them to apply the acquired knowledge to practical use, so that they becomeworthy, socially responsible, professional in attitude and sought after for their leadershipqualities

Institute prepares Academic Plan keeping in view the mission and objectives. It is ensuredthat prescribed teaching hours are completed and necessary teaching material and facilitiesare provided. Daily attendance of students is maintained by subject teacher. To ensure

effective curriculum delivery, teachers use combination of methods that are prescribed by theaffiliating University. To minimize the gap between the industry & academia, the IQACensures regular visits to local industries and motivates the students to pursue

part time

internships under 'Additional Internship Activity.' Feedback is collected from the studentsregarding teaching and analyzed to take corrective actions.

CDC members provide valuable suggestions to improve the institutional working in the areaslike academics, research, social work etc. At the end of the semester, mapping of Cos & Pos is done to check the effective conduct of academic session and corrective measures are adopted if required.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The University declares academic calendar including commencement and conclusion dates for the semester along with tentative schedule for the examination. On the basis of this, the Institute prepares Academic calendar for the academic year. This academic calendar of the Institute includes celebration of significant events like birth & death anniversaries of prominent leaders/persons, Celebrating important days such as International Yoga Day, Vachan Prerna Diwas, Marathi Bhasha Diwas, Annual sports & cultural event - Abhivyakti AIMS National Management Week along with academic activities like internal exams, seminars/workshops, vivo voce etc. Such activities help students to connect to India's rich culture, make them aware about health & fitness, creates affection for their mother tongue/local language and sensitize them towards social issues.

Students are communicated about the objectives of every activity via notice & classroom instructions and feedbacks are collected to ensure that the expected outcome is met.

Efforts are made to implement the proposed academic plan as per target dates. Evaluation of internal exam is completed within stipulated time frame so that students are given sufficient time for improvement and re-submission of assignments.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University   A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

In the fourth semester, a compulsory paper titled 'Indian Ethos & Business Ethics' is studied by the students which addresses major theories, concepts, terms, models and framework of Indian ethos and business ethics and identify and address contemporary Issues in Business Ethics. Applications of Ethical Principles to Contemporary, Moral and Ethical problems / issues related to Business are also included in the same. Students of the institute are exposed to professional ethics of the industry during various workshops/guest lecture /seminars conducted by experts. Professional ethics are introduced and inculcated by students when are deputed to industry for project related work. The institute encourages its members students, faculty and support staff to observe the professional code of conduct in to their day to day activities. The courses like soft skills and human rights offer inputs on topics like corporate and professional ethics, gender sensitivity and socially responsible behavior. Specific topics of

current issues related to environment, gender, health etc. are discussed with the students under various activities and lectures.
List of Core and Elective Courses:

- Indian Ethos & Business Ethics
- Organizational Behavior
- Fundamentals of Life Insurance – Products and Underwriting
- Marketing Research
- Conflict & Negotiation Management
- International Business Environment
- Corporate Social Responsibility & Sustainability
- International Marketing
- Marketing of Financial Services - II
- Insurance Laws and Regulation
- Strategic Human Resource Management
- Artificial Intelligence in Business Applications
- Business, Government & Society
- Current Trends & Cases in Human Resource Management
- Strategic Management
- Corporate Governance

Skill development Courses:-

- Soft Skills
- Human Rights

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

65

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://jdcbytcoimsr.in/student-feedback-analysis-2021-22/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	[View File](#)

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://jdcbytcoimsr.in/student-feedback-analysis-2021-22/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

68

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

33

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Institute conducts an induction programme for new students. This includes sessions on soft skills, personality development,

entrepreneurship, health and fitness, career guidance etc. This
program allows identifying learning abilities of the students.

Students come from various backgrounds. Few students need special
guidance and support in academics for specific courses. Such
students are provided remedial coaching classes that are conducted
on working days without disturbing the regular instructional
hours. The purpose of these classes is to help students improve
their performance and reduce failure rates. The necessary guidance
and training provided assist students to achieve expected
competencies in core academic skills likeliteracy and numeracy.

Using past record, students are identified as slow/ fast learners
etc. Teacher are assigned as mentors in the very first semester of
admission. Language lab is available. Additional sessions are
given to students as needed.

Advanced learners are motivated to take up additional internships,
research papers, writing book and article reviews with support and
mentoring. Successful alumni are invited to address the students
and share their experiences. Every year one meritorious student
from the passing out batch is awarded student of the year and
academic performance is one of the criterions of selection.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
133	**6**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Many student centric techniques are used in teaching and learning

process. The curriculum requires the students to complete Summer Internship project (to be submitted in the third semester). It requires that students join the concerned organization and work full time for two months gaining work experience towards the completion of the project. The Institute encourages students to do winter project assignments or additional industry internship in their free time.

The Institute also organizes industrial visits where students are required to submit reports about the Industry visits. Guest lectures and seminars are organized on various topics of relevance. Student's active participation in various activities is expected. Student presentations, group discussions and role plays are used as required. They are asked to write book reviews, assignments and term papers on various topics. Students are required to maintain a learning diary throughout the semester and write their reports regarding various events and activities in the diary.

Assignments are given to the students that will help them develop problem solving abilities. Case study teaching and solving is an integral part of the teaching technique. Students are encouraged to use e-forms and such other facilities for project / research work.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers have been using ICT enabled tools. Classrooms are equipped with LCD projectors and using PowerPoint presentations is a normal practice. Broadband and leased line internet connections are available. Resources like educational videos, websites, audio files, e-Books, E-journals are used. Various platforms like Google Meet, Google Classroom, Microsoft Teams, and Zoom have been used extensively especially after the pandemic started. Teachers and students are encouraged to take advantage of Swayam, E-PG Pathshala and NDL.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

7

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

6

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

5

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

115

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Detail structure about the internal assessment is available in the syllabus. The course syllabus is available for reference on the University website.

http://collegecirculars.unipune.ac.in/sites/documents/Syllabus2020 /MBA%20Revised%20Syllabus%202019%20Pattern%20_Sem%20I%20to%20IV_R2 _25_7_2020_04.082020.pdf

The course outcomes, that is the learning outcomes expected from students per subject are displayed on institute's website. Also the Institute gives a clear idea about the internal evaluation process to the students. Internal evaluation is the concurrent evaluation. Section 7.1 on page no 12 of the syllabus provides detail discussion as to how one or more comprehensive concurrent evaluation methods (divided into 6 groups – A, B, C, D, E and F)

The combination of tools with weightage of marks for concurrent evaluation is notified to the students and discussed at the beginning of the course by the respective teachers.

After the evaluation is done, students are properly communicated about their performance. Students are shown their marks gained in internal examination and an acknowledgement for having seen the final marks is taken at the end of the semester. Any queries or doubts of students are clarified by concerned subject teachers. An oral feedback is given to the students by each subject teacher at a group level so that the student can improve upon the same

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	https://jdcbytcoimsr.in/pos-psos-cos/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Each subject teacher discusses the details of internal evaluation after the examination with the respective students. After the internal marks are displayed, if there are any grievances, and are solvable at the subject teacher level, the subject teacher deals with the issue. If not, the CEO processes the grievance. The concerned faculty is expected to act on the same day in regard to this matter. To handle the grievances effectively, following procedure is observed:

- Student reports grievance to the subject teacher
- The subject teacher discusses the matter with the concerned student on the same day and tries to resolves the grievance.
- If the grievance is not settled, the student approaches the CEO on the next working day.

The CEO discusses the matter with the subject teacher and tries to settle it within twoworking days.

- If the student is satisfied then the grievance is closed. Otherwise the CEO forwards it to the Director.
- Director discusses the issue with the subject teacher, CEO and the student. The Director settles the grievance within next 4 working days

The decision of the Director is final and binding on both the

parties.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Program outcomes, program specific outcome and course outcomes are displayed on the Institute website www.jdcbytcoimsr.in/ . Teachers are directed to read the program outcomes, program specific outcomes and the respective course outcomes from the website and are guided so as to see to it that the teaching learning process assures the attainment of the outcomes.

New students are informed by the class teacher in the beginning of the first semester about the programme, courses, various activities, projects and the program outcomes and course outcomes. Every teacher while introducing the subject discusses the course outcomes.

A printed copy of the program outcomes, program specific outcomes and course outcomes is made available in the Institute library for reference to all the teachers and students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://jdcbytcoimsr.in/pos-psos-cos/
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Programs outcomes are achieved through attainment of specific course outcomes. Outcome mapping allows the alignment of course level outcomes with program outcomes.

Teachers select the method of evaluation and assessment. Students' knowledge is measured using summative assessment methods. That is

wherever they are required to display understanding of knowledge, conceptual facts and theories; these are tested through oralpresentations, home assignments, MCQs, Class Quiz, class tests, open book tests and term paper. Students' reading and speaking skills are put to test through methods like oral presentations, role play, group discussions, case study discussions and viva voce

Course outcomes that require students to demonstrate application of learned knowledge are assessed by asking student to frame various reports like research proposal, case analysis or situation analysis, undertake project/research work, group activity and management games. The level of achievement of course outcomes for a subject is decided using passing percentage of students in that subject as follows

Sr. No. Passing percentage of students Level of achievement

1 Greater than or equal to 40 and less than 50 1

2 Greater than or equal to 50 and less than 70 2

3 Greater than or equal to 70 3

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

57

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://jdcbytcoimsr.in/wp-content/uploads/2022/12/Student_Satisfaction_Survey_-_II_-2021-2022.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

2

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Incubation cell at our Institute has been formed with following objectives:

To promote entreprenurship amongst people and studentswho have a passion to start their own business.

To conduct training sessions that impart knowledge and develop entrepreneurial skills and competencies

To offer nee based business assistance to entrepreneurs or small businesses in Market Survey, contact potential customers and design HR processes for recruitment , training etc

The centre provides a platform for entrepreneurs, mentors from industry, students and faculty to come together for one to one meeting. It creates a collaborative environment to share and exchange knowledge and ideas. The Institute provides all basic

infrastructural support, computational facilities, internet
connection,printing, Library, seminar hall and conferencing
facilities at the incubation center

The mentor pool comprises of our faculty, alumni and industry
experts with expertise in different domains. Composition of
incubation cell includes following members - three faculty
including Director of the Institute, Librarian, alumni and an
industry expert.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

4

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	https://jdcbytcoimsr.in/research-centre/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

7

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Institute regularly organizes various activities/ programs for sensitizing students to social issues and holistic development. Some of these are:

Visit to Aadharashram and conducing rakhi and paper bas making, Awareness of insurance programme, distribution of food, stationery, sanitary napkins, clothes, footwear, Participation of students in Vaccination Drive through Rotaract Club of JDC Bytco OMSR with Rotary Club of Nashik in collaboration with other organizations, guest lectures on Yoga, Psycho social counselling related to COVID 19 - a session for psychological guidance in pandemic uncertainties, sessions on Human Rights etc.

These activities help students to note and appreciate various aspects of life. They are sensitized to be a good human being apart from becoming good managers. They understand the abundance of opportunities that are at their disposal as compared to the inmates of orphanages and start valuing more of what is available to them.

Visits to organizations like Aadharashram and food and footwear distribution help the students to understand the need to be compassionate and the joy of bringing happiness to others with simple gestures. These activities also helped them understand the adversity and how it differently affects these people. It also helped them sensitize towards need to educate these people about how to handle a COVID 19 related situation and how to help people find appropriate hospital facility.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

2

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

37

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

936

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

29

File Description	Documents
e-copies of related Document	View File
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

A.Total Build up area: 2027.42sq. meters.

B. Class Rooms: Well- furnished, and well ventilated

classrooms(4)maintained as per norms for proper visibility and audibility thatare equipped with adequate furniture, blackboard, projectors, fans, lights,LCD projectors, LAN / Wi-Fi connectivity.

C .Seminar Hall: Seminar hall (1) withadequate seating capacity-with LCD projector, whiteboards, raised platforms and mike system with internet facility.

D. Computer Laboratories:

- One computer labs with 58 Pc's, Language Laboratory
- UPS, Modem, Router, LAN, Printers and Scanners,camera
- Faculty room for teachers PC with internet, Printers and Scanners.

E. Examination Room:

- Examination Roomwith adequate storage of examination material.
- E-mode University Examination Centre: with PC's, printer, scanner, reprography facility.

F. Other Facilities:

- Water Cooler, Lockers for staff, Notice and Display Boards, White Board,.
- Research Cell: A separate section in the Library.
- Incubation Centre.
- Ramp, wheel chair for physically handicapped students.
- Garden.
- Parking

G. Administrative Facilities:

- Office
- Record room
- Store Room

Exam Room

H. Additional Facilities:

- Lift
- Laptops
- Photocopier Machines
- CCTV Systems- CCTV Cameras with T. V. Monitors

- **Generator**
- **Rooftop Solar Photovoltaic System**
- **Water coolers**
- **Water purifiers**
- **Fire extinguishers**
- **Sanitary Pad Vending machine,**
- **Automatic Sanitary napkin incinerator machine**
- **Air conditioner**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://jdcbytcoimsr.in/infrastructure-and-facilities/, https://jdcbytcoimsr.in/infrastructure-library/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequate facilities for sports, games (indoor, outdoor, gymnasium, yoga centre, etc.) and cultural activities.

The Institute organized "Abhivyakti" is a Sports and Cultural event of a college conducts sports and games for the students like Cricket, Football, Volleyball, Running, Tug of War, Badminton ,and also in Indoor games like , Table tennis, Caroms, Badminton and Chess. Institute also conducts various cultural activities during Abhivyakti.

The Infrastructure support in terms of hall, LCD Projector, Computers, Laptops, Microphone, Speakers, Sound System etc. are available for conducting games and cultural activities. The institute has MOU with sister institution in the campus for using facilities of MOU. Through these MOU's students have access to gym, playground, badminton hall, table tennis, basketball facility. The institute has cricket kit, table tennis kit, Volleyball, Basketball, chess board and Caroms board,yoga mats, board games.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://jdcbytcoimsr.in/infrastructure-and-facilities/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://jdcbytcoimsr.in/infrastructure-and-facilities/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1.19266

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS Software: Software for University Libraries (SOUL) is state-of-the-art integrated library management software designed and developed by the INFLIBNET Centre. It is user-friendly software developed to work under client-server environment. The software is compliant to international standards for bibliographic formats, networking and circulation protocols.

Bar coding and data entry of books in SOUL software is completed..

- **Nature of automation (fully or partially) :Partially**
- **Version :2.12**

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://jdcbytcoimsr.in/infrastructure-library/

4.2.2 - The institution has subscription for the **A. Any 4 or more of the above**
following e-resources e-journals e-
ShodhSindhu Shodhganga Membership e-
books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.11459

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

47

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- **There are 93 Computers which well-maintained with adequate configuration in the college.**
- **Windows2007 R2 Server.**
- **Well Configured 3Laptops for college use.**
- **15 Printers including 4 Printer plus scanner.**
- **All pcs are secured with UPS Battery Backup including two 16 KVA inverter in the Computer Lab.**
- **4 LCD Projector used for the student used in different places.**
- **Internet Facility (more than 50 MBPS) and WI-FI access points are available in college for staff and students.**
- **Microsoft Teams software for online sessions**
- **Students are encouraged to use Infosys Springboard platform**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://jdcbytcoimsr.in/infrastructure-and-facilities/

4.3.2 - Number of Computers

93

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

4.31598

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Institute has established systems for maintaining and utilizing, physical, academic and support facilities.

Objectives

1. To provide timely service to the institution/department/individual.

2. To ensure better utilization of the available infrastructure.

3. To minimize the breakdown and have smooth services.

4. To maintain housekeeping/cleanliness in the premises of the institution

5. To ensure safety and security of the property of the institution.

Scope:

The Establishment and Maintenance Department of the Gokhale Education Society functions in the following areas in campus:

1. Maintenance of buildings, workspace and associated utilities.

2. Water supply and sanitation.

3. Electricity supply and electrification.

4. Telephone service line

5. Maintenance of roads

Procedure:

1. Maintenance of buildings, workspace and associated utilities.

2. Ensure that there is no scrap lying around

3. Ensure that sufficient watch and workto safeguard the campus property.

4. Plan the security in three shifts of eight hours each with minimum two persons per shift

5. Make arrangement for reliever so thattotal security is available on all days round the clock.

6. Divide the entire campus into zones and allocate the responsibility of maintenance and cleanliness to concerned peon toclean and moppthe area allotted.

7. Maintenance of garden lawn, cutting the grass and removing the garbage form the roads/lawns and other open areas in the campus.

8. Ensure proper safety measures such as first aid box, firefighting equipment, natural hazards and accidents.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://jdcbytcoimsr.in/procedure-policy-for-maintenance/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

68

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

53

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

53

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

20

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	<u>View File</u>

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<u>View File</u>

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Every year in accordance with Savitribai Phule Pune University circular Students' Council is constituted comprising of the Director as Chairman, Faculty Representatives, Class Representatives, Ladies Representatives and Sports & Cultural Representatives. The council plays an essential role in providing the student body with a communicative link between students, faculty, and administration, whereas each Class representative serves as the formal representatives of their class.

Students' Council is one of the important bodies at the institute. Participation in the council provides students with the opportunity to develop their decision-making and leadership skills. The aim of the council is to support the student body through both fun and meaningful activities. Fulfilling the responsibilities that come with being a council member earn students the respect and recognition from the staff, students and community.

The council seeks to further the mission of the institute through service to the student body and members of the institute. The Students' Council strives to promote student involvement and overall growth during their academic career. It provides opportunity, platform and encouragement for students to develop various skills and competencies required in managerial career. Student representation also exists on many committees like Anti Ragging committee and ICC.

File Description	Documents
Paste link for additional information	https://jdcbytcoimsr.in/students-council/ ,https://jdcbytcoimsr.in/anti-ragging-committee/
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

25

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institute has a strong alumni base. The institute does not have a registered Alumni group. However an informal alumni group exists with following objectives:

To provide a platform for meeting and exchange of ideas among the alumni, present student, faculty members and other members of the Association

To foster strong bonds between alumni, students and the Institute

Various activities carried out / supported are:

Support current students through different mentoring opportunities either by being a part of on-campus lectures or provide internships; recruit fresh graduates; present career programs

To strengthen Industry -Institute Interaction and operate related activities for the benefit of the students of the Institute.

Assist in developing a personal relationship between alumni, faculty, and students

To extend all assistance and cooperation to the Institute in its endeavors for the growth and development of education and research

Support Life-long Learning: Benefits from lectures, discussion sessions, on-campus conferences, conducted by eminent alumni and subject experts.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)   E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision of the Institute: To become the premier management education Institute by imparting quality education and undertaking research, while keeping in view the socio-economic responsibilities. Mission of the Institute: "Our quest is to develop managers and entrepreneurs for tomorrow possessing managerial skills, acumen and passion to lead the organization, so as to compete in the global environment and emerges responsible corporate and civil citizens." Keeping in tune with its Mission,

Institute strives hard to convert students into world class managers/entrepreneurs by: 1.Engaging students in continuous learning process. 2.Establishing linkages with subject experts and business houses to inculcate entrepreneurship/professionals skills Institute exposes students to Industry Professionals through activities like internship/project, guest lectures, in-house seminars, motivating students to attend seminars/workshops in other colleges/Institutes, encouraging them to participate in competitions to improve their communication and leadership skills.

Director of the Institute is Referee andassesses of Ph.D. thesis from other Universities.

Research committee is established to promote research in Institute

Interaction between Governing Body members and faculty on changes to be brought about in teaching learning process happens periodically. Meetings between students and faculty are held to discuss cultural/sports events, projects, social events etc. Teachers are represented through CDC and Managing Committee in decision making bodies.

File Description	Documents
Paste link for additional information	https://jdcbytcoimsr.in/vision-and-mission/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Vision statement emphasizes on development of faculty members through innovative practices and activities. The Director carries out job allocation and same is conveyed to teachers during staff meeting. The in-charge faculty discusses activity with Director and fellow faculty members for ideas and suggestion. However, complete freedom is offered to in charge faculty for effective implementation of plan.

Case Study:

To facilitate students' development, Mr. Anup Mohadkar, Assistant Professor was appointed as the Student Development Officer (SDO) from AY 2019. The SDO was offered complete freedom on various

aspects like which schemes to opt for, selection of sub themes, expert speakers to be involved and effective utilization of all resources offered by Institute and University.

To achieve set goals SDO chalked out tentative plan for submission for grant of assistance to University. After discussing with colleagues and incorporating their suggestions, it was uploaded on the University website.

The Institute received sanction for two programs namely, Nirbhay Kanya Abhiyan and Seminar on Startups and IPR and same were implemented. The students gained in terms of skill enhancement, interaction with experts and overall value addition. Requisite decentralization and autonomy enabled faculty to face financial audit with ease and resulted into development of capabilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

One of the objectives of the Institute is to encourage students to participate in competitions at local and University level to enhance competencies. Delhi Management Association organized a contest for student teams to discover their leadership and decision-making capabilities, while competing against other teams to achieve business goals - all in a simulated environment closely modelled on the real world. 6 students from MBA II participated in the simulation contest in 2 teams. Competition helped students to demonstrate their ability to:

? Think holistically, see the big picture and connect dots

? Take data-backed decisions based on sound management principles

? Adapt and successfully deal with change and unknowns

? Collaborate, Cooperate, Compete

As a participant in the simulation contest, students got the opportunity to represent senior leadership of a virtual firm

tasked with the responsibility of taking firm to financial leadership in a competitive market. Working in a team, students formulated and executed strategic decisions for their firm. Whilst taking decisions, students experienced implications and impact of their decisions on the profitability of firm. They experienced challenges of balancing long term and the short-term decisions. Contest was conducted online on 15 Jan 2022 and students got benefitted from experience.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Governing Body: The council meets twice in a year to review working of the Institute.

Administrative Set Up: Director- In charge Office-Superintendent- Accountant-Jr. Clerk- Support Staff(Peons)

Functions of Various Bodies: Institute also has College Development Committee-CDC which is formed as per guidelines. Meetings of the CDC are conducted four times in a year. Various crucial aspects like staff requirements, admission details, working of research centre, receipt & payment, audited statement of the Institute etc. are discussed in meeting and guidance is sought for smooth academic and administrative working.

Service Rules: mentioned in appointment letter

Procedures: Various procedures of institute that come under ISO Quality Management System are Instruction Planning & Delivery, Office Administration, Library, Examination, Extra-Curricular Activity, Purchase, Internal Services (Establishment) and Accounts.

Recruitment Policy:

Recruitment is carried out as per guidelines & qualification norms laid down by AICTE/ SPPU/DTE.

Promotional Policy: The opportunities for promotion are offered to eligible and qualified faculty whenever vacancies are available.

Grievance Redressal Mechanism:

Various committees like Internal Complaint Committee (ICC), Reservation Committee and Anti ragging Committee and Squad have been established to address the grievances of the members and/or students. There is an online grievance redressal system portal available.

File Description	Documents
Paste link for additional information	http://gp.jdcbytcoimsr.in/open.php
Link to Organogram of the institution webpage	https://jdcbytcoimsr.in/mandatory-disclosure/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching and non-teaching staff is provided with various welfare facilities like:

- **EPF**
- **Potable drinking water**
- **Separate washrooms**
- **Medical room**
- **Lunch room**
- **Separate work stations**
- **various leaves including Maternity leave**
- **Insurance**

File Description	Documents
Paste link for additional information	https://jdcbytcoimsr.in/infrastructure-and-facilities/
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

1200

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

6

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

6

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Systematic performance appraisal is done every year for both teaching and non-teaching staff. Teaching staff after filling self-appraisal form discusses the same with HoI. Two way communication ensures that the targets and achievements are discussed clearly.

On the basis of this, HoI compiles confidential report and forwards it to higher authorities. Roles & responsibilities are assigned on the basis of employee expectation and competencies. Decisions related to promotions are made based on availability of positions.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The MBA Programme is documented through reports submitted to the G E Society, College Development Committee Meetings and the SP Pune University as the case may be. Matters pertaining to Staff requirements, Infrastructural requirements, Receipts and Payment status, budgetary allocations and expenditures etc. are discussed and taken care by CDC. The CDC meetings are conducted every 3 months. Also the Management Committee meetings held twice a year, makes assessment of resources, budgetary allocations and expenditures carried out.

1. Whenever any need for expenditure arises, advance is given (Only in the name of the Director)after sanctioning of the application. The advance is settled in stipulated time
2. Institute has started using cheques and electronic techniques for financial transactions and though cash receipts are allowed, cash payments are avoided.
3. Use of software is made for keeping the record
4. Cash is deposited in the bank every day.
5. Finance Manager monitors the expenditures of the institute.

Institute has appointed a CA Firm that provides expert assistance and conducts yearly financial audits for the Institute.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.35250

File Description	Documents
Annual statements of accounts	[View File](#)
Any additional information	[View File](#)
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Resource Mobilization Policy:

Procedure: 1. Annual Budget is prepared considering funds required for Library and other expenses. It is then submitted and approved by the management. 2. For any type of expenditure to be incurred, a demand is given by concerned person with full details of requirement of the equipment, maintenance, infrastructure etc. to the Director. The Director scrutinizes the demand and forwards it to the Management, which invites quotations and issues purchase orders on the recommendation of Purchase Committee. Purchases are finally made after the approval and sanction of the Management. Well defined purchase procedure is strictly adhered to viz. preparation of voucher entry and issue of cheques to concerned parties/suppliers and maintaining the record. 3. Receipt of fees as per the FRA rules for MBA 4. Receipt of University grants (if applicable e.g. Board of students' Development, Quality Improvement Program) 5. Payment of salaries 6. Payment to suppliers 7. Refund of fees and deposits as applicable 8. Other receipts and payments

SOP for advance settlement

- **Tentative budget and advance request**
- **Submitting income expenditure details**
- **Receipt of sponsorship**
- **Final settlement of advance**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC Meetings: IQAC was formed as per guidelines, regular meetings were conducted

Guest lectures/seminars:

Industry-professionals and experts were invited to talk about various domains-of-management. Students benefitted from industry exposure. In 2021-2022 12 guest lectures and 4 seminars/workshops were conducted in online/ offline mode.

Abhivyakti:

This is organized by the students. Various activities like Cricket, Volleyball, Tug-of-War, Badminton, Chess, Carom, Best-Manager, Quiz, Debate, Sudoku, One-minute-show, Rangoli, Poster-making, and flower-decoration were organized. During January-2022 cultural-events along with some games were conducted online. In June-2022 sports events like Chess, Carrom, Table-tennis, Badminton, Tug-of-war, Cricket were organised.

National Conference- (Online mode):

National-Conference on "Raising the bar of quality through accreditation" was conducted in collaboration with National Assessment and Accreditation Council (NAAC) on 7th and 8th April-2022. The conference consisted of 4 technical sessions by

senior experts from Universities, NAAC and other Institutions.

Faculty Development Program:

An online-FDP was organised on the theme "Technological-Development & Changing-Dimensions-of-Life" from 22nd to 26th November 2022. Topics like Cycles-of-Innovation: Manufacturing to Machine-Learning & AI, Data Science: Media and Entertainment, Internet-of-Things, India's emergence as a global-superpower and importance-of-FTA's were covered. Total 78 faculty members benefitted.

AQAR: AQAR for 2020-2021 was submitted.

NIRF Participation: Institute participated in NIRF-rankings.

File Description	Documents
Paste link for additional information	https://jdcbytcoimsr.in/
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Periodic review of Institutional working and policies for quality assurance is carried out regularly through the meetings of CDC and Governing Council. Formal feedback from students and faculty members on various factors related to Institutional working is collected and documented periodically. Student and Parental feedback and suggestions are also invited on infrastructural facilities provided by the Institute. Work allocation is carried out in the monthly staff meetings and also review of this work is taken in the meeting so as to ensure compliance. Formal feedback from the Employers is also collected to keep up and/or improve students' performance. Institute always ensures to take feedback and implement the suggestions given by the students, parents and outside participation in various events, programmes, seminars etc. (Activities under Board of Students' Development, Investage, State Level Seminars etc.)Regular meetings of the full time faculty are conducted to strive for academic excellence collectively. Efforts are made to develop leadership and managerial qualities among

students through deputation to seminars, speeches, and curricular, co-curricular and extracurricular activities at the Institute. Every semester, overall and subject wise result analysis is carried out to keep a track of students' performance in the examination. Students are given personal counselling by the faculty members to improve their academic performance. Necessary guidance is given by the Director during the faculty meeting to improve the result of the Institute.

File Description	Documents
Paste link for additional information	https://jdcbytcoimsr.in/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://jdcbytcoimsr.in/academic-report-2021-22/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Guest lecture byProf. Charusheela Khairnar, Vice Principal, NDMVP

Law College, Nashik was organized on 6th January 2022 on Gender-Sensitivity

Two ladies representatives were appointed in student council. Online workshop of Ms. Manisha Karape Senior Faculty, MGNCRE was organized on 5th June 2021 on "Guidance for Psycho-Social Counseling & Helper Skills in the context of Covid -19" . Guest lecture was organized on 18th September 2021 on the topic "Menstrual Health & Hygiene" by Ms. Roshnee Bhowmick CSR-Executive, Unicharm India, Delhi. Under Nirbhay-Kanya-Abhiyan program 3 sessions were organizedon 28th February 2022.Dr. Vaishali Balajiwale Psychologist & Journalist, Nashik spoke on "Self-motivation & women-empowerment" Dr. Shahista Inamdar In-charge Principal, Navjeevan Law College, Nashik spoke on"Women & Laws", Mrs. Rupali Kulkarni Consulting Psychologist, Nashik spoke on "Psychological Balance & Stress Management". International Women's day was celebrated on 9th March 2022.

Rangoli competition was organized for girls and 9 students participated. Carom for girls was organized and 18 students participated. Two winners were awarded prizes in both competitions.

- Specific facilities provided for women in terms of :

1. Safety and security: Security guards are appointed in campus. CCTVs are installed in the building.
2. Common Room: Ladies room is provided to the women.

File Description	Documents
Annual gender sensitization action plan	https://jdcbytcoimsr.in/annual-gender-sensitization-action-plan-2021-22/
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://jdcbytcoimsr.in/infrastructure-and-facilities/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/

B. Any 3 of the above

power efficient equipment

File Description	Documents
Geo tagged Photographs	[View File]
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The Institute is located in a large campus. The campus houses more than 10 schools and colleges. The Management of the Gokhale Education Society ensures that waste disposal is done safely. Bio degradable waste is left in soil pits, which may result in improving quality of soil. The Institute recycles its paper waste periodically by shredding and recycling through with help of sister concern shredding facility. Automatic Sanitary napkin incinerator machine is used for managing biomedical waste. Personal computers which are in working condition are donated to sister concerns for use.

On 27th August 2020 the Institute got recognized as Swachhta Action Plan Institution by Mahatma Gandhi National Council of Rural Education, Department of Higher Education, Ministry of Education, Government of India. The Institution has successfully formed the Swachhta Action Plan Committee and constituted the working groups Post COVID-19 for Sanitation & Hygiene, Waste Management, Water Management, Energy Management and Greenery along with the observation of two environment related days to inculcate in faculty, students and community, the practices of Swachhta and Reduction, Reuse and Recycling of Resources.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	[View File]

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling   **C. Any 2 of the above**

Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Abhivyakti the sports and cultural activity was conducted initially online and as restrictions were removed sports was conducted offline. This is one activity where everyone despite culture , language and religion comes together and enjoys participating in different activities and mainly provide and

expression of their talents. There are different roles to be played.Students can be organizers as well as participants. Their diversebackgrounds do not matter. Everyone gets equal opportunity. The fun activities help everyone gel together without making any artificial efforts.

Ek BharatShreshtha Bharat was conducted as presentation competition on different states and theirhistory, culture language, industry, personalities etc. on 9th March 2022

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	[View File](#)

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

1. Introduction to constitution is a new course added by the University
2. Human Rights as a 1 credit compulsory course for Semester I and II
3. Constitution Day was celebrated on 26th November 2021.
4. International Human Rights Day was celebrated on 10th December 2021. Documentary on 'Significance of Human Rights' was shown.
5. Celebration of National Voters Day was held on 25th January 2022. Competitions like slogan making, essay writing and poster/drawing were held

6. A session on Universal Human Values in the Induction programme by Dr. Mohan Rao was conducted on 6th January 2022 (online)

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://jdcbytcoimsr.in/sensitization-of-students-and-employees-of-the-institution-to-the-constitutional-obligations-values-rights-duties-and-responsibilities-of-citizens/
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

1) Shiv Swarajya Din Celebration –online program by DTE. Poster making activity was organized on the occasion -6 Jun 2021

2)online session on 'Day Today Life & Yog' by Raj Sinnarkar -International Yoga Day organized by SPPU's Board of Sports & Physical Education -21 Jun 2021

3)Mass singing of National Anthem on the occasion of Rashtra-Gaan – Azadi-Ka-Amrut-Mahotsav-9-Aug-2021

4)National-Librarian-Day onbirth anniversary of Dr. S. R. Ranganathan -12-Aug-2021

5)Independence-Day 15-Aug-2021

6)Swachta-Pakhwada 2021-began with Swachta pledge-taking-ceremony, poster-competition, slogan-writing-competition, best-out-of waste, presentation and essay writing were organized-1-15-Sept-2021

7)Teachers-Day-6-September-2021

8)International-Literacy-day-Krushna Marapalli (MBA I) gave a presentation on the theme and a quiz was organized. 33 students participated in the program-8 Sept 2021

9)Vachan-Prerna-Din-15-Oct-2021

10)National-stress-management-day -small video of techniques of how to manage stress was shown-3-Nov-2021

11) Constitution-Day-26 Nov 2021

12)International-Day-of-Persons-with-Disabilities-&-Vigilance-Awareness-Week-3 Dec 2021

13)International-Human-Rights-Day. Documentary on 'Significance of Human Rights' was shown-10 Dec 2021

14)Marathi-Bhasha-Pandharwada24-Jan-2022

15)National-Voters-Day. Competitions like slogan-making, essay-writing-poster/drawing were held-25-Jan-2022

16)International-Women's-Day & Ek-Bharat-Shresth-Bharat. short-films on women-of-today and presentations were conducted.

17)National-Technology-Day -Activities like short-films, quiz and group-discussion were conducted.

18)Maharashtra-day- 1-May-2022

19)Yoga-Walkathon-2022 at Surgana & Nashik by Food-Safety-&-Standards-Authority of India, West Region under Azaadi-ka-Amrutmahotsav. 20 students from MBA-I & II participated in the event-14-May-2022

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Practice-I

- **Title : "Seminar in Collaboration "**

- **Objectives:**
    - **Discussion on current-trends**
    - **Developing career-skills**
    - **Teachers-development, institute-industry-interface**
- **The Context: Need to link NEP-2020 and criteria-of-NAAC and create action-plans**
- **The Practice:**

    - **After choosing relevant theme original research papers were invited. Applied for NAAC collaboration. Convener invited experts and schedule is prepared. Contributors presented papers. Certificates were awarded. Feedback was collected and analysed.**
    - **Unique - Takeaway, collaboration**
    - **Constraints-Costs-availability of speakers-COVID-19**

- **Evidence of Success:**

    - **Deep-insights**
    - **Publication –with-ISBN**
    - **Benefit to teachers-staff-students**
    - **NAAC-support**
    - **Developed-Action-plan-for-NEP-2020**

- **Problems Encountered and Resources Required:**

    - **Identification of resource-persons**

- ○ **Internet-connectivity-issues**
- ○ **Preference to UGC-approved-Journals**
- ○ **COVID-19**
- ○ **Resources- software, funding**

Practice- II

Title: Ice-breaking

Objectives:

- ○ **Accommodating diversity-of- gender-language-background.**
- ○ **Provide opportunityto develop skills,showcase talent**

The Context

Innovative online activities organized. Personality contest -Ms. JDC and Mr. JDC was major attraction.

The Practice

Senior students provided introduction about the institute-its environment-teachers. Welcome note was delivered by the Director.

Round one was self-introduction as a comic-character. Second was to showcase their talent and third round was marketing a given product. The participants presented very innovative performances.

Evidence of Success

- • **Involvement of students**
- • **A special bond between staff and students.**
- • **Omkar Tale and Apeksha Dubey were declared Mr.JDC & Ms.JDC 2022.**

Problems Encountered and Resources Required

- ○ **COVID-19 restrictions**

File Description	Documents
Best practices in the Institutional website	https://jdcbytcoimsr.in/best-practices/
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Institute tookup ISO certification in 2002-03, withinvolvement of staff, faculty and students in quality improvement process.The Institute currently has the status of being ISO 9001: 2015 certified. Institute has aquality policy that is appropriate to the purpose and context of the organization and is communicated, understood and applied in the organization.

The institute has established quality objectives that are consistent with the quality policy and are measurable, and updated as appropriate.

Customer focus: Adhering to ISO standards allows the institute to demonstrate commitment to customer satisfaction. List of procedures under ISO: Eight institutional procedures are included under the system as mentioned below: 1. Internal Services (Establishment) 2. Accounts 3. Office Administration 4. Instruction Planning & Delivery 5. Library 6. Examination

7. Extra-Curricular Activity 8. Purchase Each year the institute plans and conducts two Internal Audits; along with surveillance audit every year and re-certification audit once in three years by the ISO Certification body. Features and Benefits to the Institution: Procedures are System driven Records and documents are collected well in time and are available for planning and making decisions. Each employee is aware about the Quality Policy and tries to adhere to the same.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institute has a systematic procedure for implementation of curriculum. The mainobjective of the institute is to assist students to understand the seamless nature of knowledge and encourage them to apply the acquired knowledge to practical use, so that they becomeworthy, socially responsible, professional in attitude and sought after for their leadershipqualities

Institute prepares Academic Plan keeping in view the mission and objectives. It is ensuredthat prescribed teaching hours are completed and necessary teaching material and facilitiesare provided. Daily attendance of students is maintained by subject teacher. To ensure

effective curriculum delivery, teachers use combination of methods that are prescribed by theaffiliating University. To minimize the gap between the industry & academia, the IQACensures regular visits to local industries and motivates the students to pursue part time

internships under 'Additional Internship Activity.' Feedback is collected from the studentsregarding teaching and analyzed to take corrective actions.

CDC members provide valuable suggestions to improve the institutional working in the areaslike academics, research, social work etc. At the end of the semester, mapping of Cos & Pos is done to check the effective conduct of academic session and corrective measures are adopted if required.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of

Continuous Internal Evaluation (CIE)

The University declares academic calendar including commencement and conclusion dates for the semester along with tentative schedule for the examination. On the basis of this, the Institute prepares Academic calendar for the academic year. This academic calendar of the Institute includes celebration of significant events like birth & death anniversaries of prominent leaders/persons, Celebrating important days such as International Yoga Day, Vachan Prerna Diwas, Marathi Bhasha Diwas, Annual sports & cultural event - Abhivyakti AIMS National Management Week along with academic activities like internal exams, seminars/workshops, vivo voce etc. Such activities help students to connect to India's rich culture, make them aware about health & fitness, creates affection for their mother tongue/local language and sensitize them towards social issues.

Students are communicated about the objectives of every activity via notice & classroom instructions and feedbacks are collected to ensure that the expected outcome is met.

Efforts are made to implement the proposed academic plan as per target dates. Evaluation of internal exam is completed within stipulated time frame so that students are given sufficient time for improvement and re-submission of assignments.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

In the fourth semester, a compulsory paper titled 'Indian Ethos & Business Ethics' is studied by the students which addresses major theories, concepts, terms, models and framework of Indian ethos and business ethics and identify and address contemporary Issues in Business Ethics. Applications of Ethical Principles to Contemporary, Moral and Ethical problems / issues related to Business are also included in the same. Students of the institute are exposed to professional ethics of the industry during various workshops/guest lecture /seminars conducted by experts. Professional ethics are introduced and inculcated by students when are deputed to industry for project related work. The institute encourages its members students, faculty and support staff to observe the professional code of conduct in to their day to day activities. The courses like soft skills and human rights offer inputs on topics like corporate and professional ethics, gender sensitivity and socially responsible behavior. Specific topics of current issues related to environment, gender, health etc. are discussed with the students under various activities and lectures. List of Core and Elective Courses:

- Indian Ethos & Business Ethics
- Organizational Behavior
- Fundamentals of Life Insurance – Products and Underwriting
- Marketing Research
- Conflict & Negotiation Management
- International Business Environment
- Corporate Social Responsibility & Sustainability
- International Marketing
- Marketing of Financial Services - II
- Insurance Laws and Regulation
- Strategic Human Resource Management
- Artificial Intelligence in Business Applications

- **Business, Government & Society**
- **Current Trends & Cases in Human Resource Management**
- **Strategic Management**
- **Corporate Governance**

Skill development Courses:-

- **Soft Skills**
- **Human Rights**

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

65

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	https://jdcbytcoimsr.in/student-feedback-analysis-2021-22/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	[View File](#)

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://jdcbytcoimsr.in/student-feedback-analysis-2021-22/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

68

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	<u>View File</u>

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

33

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Institute conducts an induction programme for new students. This includes sessions on soft skills, personality development, entrepreneurship, health and fitness, career guidance etc. This program allows identifying learning abilities of the students.

Students come from various backgrounds. Few students need special guidance and support in academics for specific courses. Such students are provided remedial coaching classes that are conducted on working days without disturbing the regular instructional hours. The purpose of these classes is to help students improve their performance and reduce failure rates. The necessary guidance and training provided assist students to achieve expected competencies in core academic skills likeliteracy and numeracy.

Using past record, students are identified as slow/ fast learners etc. Teacher are assigned as mentors in the very first semester of admission. Language lab is available. Additional sessions are given to students as needed.

Advanced learners are motivated to take up additional internships, research papers, writing book and article reviews with support and mentoring. Successful alumni are invited to address the students and share their experiences. Every year one meritorious student from the passing out batch is awarded student of the year and academic performance is one of the criterions of selection.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
133	**6**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Many student centric techniques are used in teaching and learning process. The curriculum requires the students to complete Summer Internship project (to be submitted in the third semester). It requires that students join the concerned organization and work full time for two months gaining work experience towards the completion of the project. The Institute encourages students to do winter project assignments or additional industry internship in their free time.

The Institute also organizes industrial visits where students are required to submit reports about the Industry visits. Guest lectures and seminars are organized on various topics of relevance. Student's active participation in various activities is expected. Student presentations, group discussions and role plays are used as required. They are asked to write book reviews, assignments and term papers on various topics. Students are required to maintain a learning diary throughout

the semester and write their reports regarding various events and activities in the diary.

Assignments are given to the students that will help them develop problem solving abilities. Case study teaching and solving is an integral part of the teaching technique. Students are encouraged to use e-forms and such other facilities for project / research work.

File Description	Documents
Upload any additional information	View File
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers have been using ICT enabled tools. Classrooms are equipped with LCD projectors and using PowerPoint presentations is a normal practice. Broadband and leased line internet connections are available. Resources like educational videos, websites, audio files, e-Books, E-journals are used. Various platforms like Google Meet, Google Classroom, Microsoft Teams, and Zoom have been used extensively especially after the pandemic started. Teachers and students are encouraged to take advantage of Swayam, E-PG Pathshala and NDL.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

7

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

6

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

5

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

115

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Detail structure about the internal assessment is available in the syllabus. The course syllabus is available for reference on the University website.

http://collegecirculars.unipune.ac.in/sites/documents/Syllabus2020/MBA%20Revised%20Syllabus%202019%20Pattern%20_Sem%20I%20to%20IV_R2_25_7_2020_04.082020.pdf

The course outcomes, that is the learning outcomes expected from students per subject are displayed on institute's website. Also the Institute gives a clear idea about the internal evaluation process to the students. Internal evaluation is the concurrent evaluation. Section 7.1 on page no 12 of the syllabus provides detail discussion as to how one or more comprehensive concurrent evaluation methods (divided into 6 groups – A, B, C, D, E and F)

The combination of tools with weightage of marks for concurrent evaluation is notified to the students and discussed at the beginning of the course by the respective teachers.

After the evaluation is done, students are properly communicated about their performance. Students are shown their marks gained in internal examination and an acknowledgement for having seen the final marks is taken at the end of the semester. Any queries or doubts of students are clarified by concerned subject teachers. An oral feedback is given to the students by each subject teacher at a group level so that the student can improve upon the same

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	https://jdcbytcoimsr.in/pos-psos-cos/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Each subject teacher discusses the details of internal evaluation after the examination with the respective students. After the internal marks are displayed, if there are any grievances, and are solvable at the subject teacher level, the subject teacher deals with the issue. If not, the CEO processes the grievance. The concerned faculty is expected to act on the same day in regard to this matter. To handle the grievances effectively, following procedure is observed:

- **Student reports grievance to the subject teacher**
- **The subject teacher discusses the matter with the concerned student on the same day and tries to resolves the grievance.**
- **If the grievance is not settled, the student approaches the CEO on the next working day.**

The CEO discusses the matter with the subject teacher and tries to settle it within twoworking days.

- **If the student is satisfied then the grievance is closed. Otherwise the CEO forwards it to the Director.**
- **Director discusses the issue with the subject teacher, CEO and the student. The Director settles the grievance within next 4 working days**

The decision of the Director is final and binding on both the parties.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are

stated and displayed on website and communicated to teachers and students.

Program outcomes, program specific outcome and course outcomes are displayed on the Institute website www.jdcbytcoimsr.in/ . Teachers are directed to read the program outcomes, program specific outcomes and the respective course outcomes from the website and are guided so as to see to it that the teaching learning process assures the attainment of the outcomes.

New students are informed by the class teacher in the beginning of the first semester about the programme, courses, various activities, projects and the program outcomes and course outcomes. Every teacher while introducing the subject discusses the course outcomes.

A printed copy of the program outcomes, program specific outcomes and course outcomes is made available in the Institute library for reference to all the teachers and students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://jdcbytcoimsr.in/pos-psos-cos/
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Programs outcomes are achieved through attainment of specific course outcomes. Outcome mapping allows the alignment of course level outcomes with program outcomes.

Teachers select the method of evaluation and assessment. Students' knowledge is measured using summative assessment methods. That is wherever they are required to display understanding of knowledge, conceptual facts and theories; these are tested through oralpresentations, home assignments, MCQs, Class Quiz, class tests, open book tests and term paper. Students' reading and speaking skills are put to test through methods like oral presentations, role play, group discussions, case study discussions and viva voce

Course outcomes that require students to demonstrate application of learned knowledge are assessed by asking student to frame various reports like research proposal, case analysis or situation analysis, undertake project/research work, group activity and management games. The level of achievement of course outcomes for a subject is decided using passing percentage of students in that subject as follows

Sr. No. Passing percentage of students Level of achievement

1 Greater than or equal to 40 and less than 50 1

2 Greater than or equal to 50 and less than 70 2

3 Greater than or equal to 70 3

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

57

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://jdcbytcoimsr.in/wp-content/uploads/2022/12/Student_Satisfaction_Survey_-_II_-2021-2022.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	[View File](#)

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

2

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Incubation cell at our Institute has been formed with following objectives:

To promote entreprenurship amongst people and studentswho have a passion to start their own business.

To conduct training sessions that impart knowledge and develop entrepreneurial skills and competencies

To offer nee based business assistance to entrepreneurs or small businesses in Market Survey, contact potential customers and design HR processes for recruitment , training etc

The centre provides a platform for entrepreneurs, mentors from industry, students and faculty to come together for one to one meeting. It creates a collaborative environment to share and exchange knowledge and ideas. The Institute provides all basic infrastructural support, computational facilities, internet connection,printing, Library, seminar hall and conferencing facilities at the incubation center

The mentor pool comprises of our faculty, alumni and industry experts with expertise in different domains. Composition of incubation cell includes following members - three faculty including Director of the Institute, Librarian, alumni and an industry expert.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

4

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	https://jdcbytcoimsr.in/research-centre/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

7

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Institute regularly organizes various activities/ programs for sensitizing students to social issues and holistic development. Some of these are:

Visit to Aadharashram and conducing rakhi and paper bas making, Awareness of insurance programme, distribution of food, stationery, sanitary napkins, clothes, footwear, Participation of students in Vaccination Drive through Rotaract Club of JDC Bytco OMSR with Rotary Club of Nashik in collaboration with other organizations, guest lectures on Yoga, Psycho social counselling related to COVID 19 - a session for psychological guidance in pandemic uncertainties, sessions on Human Rights etc.

These activities help students to note and appreciate various aspects of life. They are sensitized to be a good human being apart from becoming good managers. They understand the

abundance of opportunities that are at their disposal as compared to the inmates of orphanages and start valuing more of what is available to them.

Visits to organizations like Aadharashram and food and footwear distribution help the students to understand the need to be compassionate and the joy of bringing happiness to others with simple gestures. These activities also helped them understand the adversity and how it differently affects these people. It also helped them sensitize towards need to educate these people about how to handle a COVID 19 related situation and how to help people find appropriate hospital facility.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

2

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

37

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

936

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

29

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<u>View File</u>
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

A.Total Build up area: 2027.42sq. meters.

B. Class Rooms: Well- furnished, and well ventilated classrooms(4)maintained as per norms for proper visibility and audibility thatare equipped with adequate furniture, blackboard, projectors, fans, lights,LCD projectors, LAN / Wi-Fi connectivity.

C .Seminar Hall: Seminar hall (1) withadequate seating capacity-with LCD projector, whiteboards, raised platforms and mike system with internet facility.

D. Computer Laboratories:

- One computer labs with 58 Pc's, Language Laboratory
- UPS, Modem, Router, LAN, Printers and Scanners,camera
- Faculty room for teachers PC with internet, Printers and Scanners.

E. Examination Room:

- Examination Roomwith adequate storage of examination material.
- E-mode University Examination Centre: with PC's, printer, scanner, reprography facility.

F. Other Facilities:

- Water Cooler, Lockers for staff, Notice and Display Boards, White Board,.
- Research Cell: A separate section in the Library.
- Incubation Centre.
- Ramp, wheel chair for physically handicapped students.
- Garden.
- Parking

G. Administrative Facilities:

- Office
- Record room
- Store Room

Exam Room

H. Additional Facilities:

- Lift
- Laptops
- Photocopier Machines
- CCTV Systems- CCTV Cameras with T. V. Monitors
- Generator
- Rooftop Solar Photovoltaic System
- Water coolers
- Water purifiers
- Fire extinguishers
- Sanitary Pad Vending machine,
- Automatic Sanitary napkin incinerator machine
- Air conditioner

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://jdcbytcoimsr.in/infrastructure-and-facilities/, https://jdcbytcoimsr.in/infrastructure-library/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequate facilities for sports, games (indoor, outdoor, gymnasium, yoga centre, etc.) and cultural activities.

The Institute organized "Abhivyakti" is a Sports and Cultural event of a college conducts sports and games for the students like Cricket, Football, Volleyball, Running, Tug of War, Badminton ,and also in Indoor games like , Table tennis, Caroms, Badminton and Chess. Institute also conducts various cultural activities during Abhivyakti.

The Infrastructure support in terms of hall, LCD Projector, Computers, Laptops, Microphone, Speakers, Sound System etc. are available for conducting games and cultural activities. The institute has MOU with sister institution in the campus for using facilities of MOU. Through these MOU's students have access to gym, playground, badminton hall, table tennis, basketball facility. The institute has cricket kit, table tennis kit, Volleyball, Basketball, chess board and Caroms board,yoga mats, board games.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://jdcbytcoimsr.in/infrastructure-and-facilities/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://jdcbytcoimsr.in/infrastructure-and-facilities/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1.19266

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS Software: Software for University Libraries (SOUL) is state-of-the-art integrated library management software designed and developed by the INFLIBNET Centre. It is user-friendly software developed to work under client-server environment. The software is compliant to international standards for bibliographic formats, networking and circulation protocols.

Bar coding and data entry of books in SOUL software is completed..

- **Nature of automation (fully or partially) :Partially**
- **Version :2.12**

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://jdcbytcoimsr.in/infrastructure-library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.11459

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

47

File Description	Documents
Any additional information	[View File](#)
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- **There are 93 Computers which well-maintained with adequate configuration in the college.**
- **Windows2007 R2 Server.**
- **Well Configured 3Laptops for college use.**
- **15 Printers including 4 Printer plus scanner.**
- **All pcs are secured with UPS Battery Backup including two 16 KVA inverter in the Computer Lab.**
- **4 LCD Projector used for the student used in different places.**
- **Internet Facility (more than 50 MBPS) and WI-FI access points are available in college for staff and students.**
- **Microsoft Teams software for online sessions**
- **Students are encouraged to use Infosys Springboard platform**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://jdcbytcoimsr.in/infrastructure-and-facilities/

4.3.2 - Number of Computers

93

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

4.31598

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Institute has established systems for maintaining and utilizing, physical, academic and support facilities.

Objectives

1. To provide timely service to the institution/department/individual.

2. To ensure better utilization of the available infrastructure.

3. To minimize the breakdown and have smooth services.

4. To maintain housekeeping/cleanliness in the premises of the institution

5. To ensure safety and security of the property of the institution.

Scope:

The Establishment and Maintenance Department of the Gokhale Education Society functions in the following areas in campus:

1. Maintenance of buildings, workspace and associated utilities.

2. Water supply and sanitation.

3. Electricity supply and electrification.

4. Telephone service line

5. Maintenance of roads

Procedure:

1. Maintenance of buildings, workspace and associated utilities.

2. Ensure that there is no scrap lying around

3. Ensure that sufficient watch and workto safeguard the campus property.

4. Plan the security in three shifts of eight hours each with minimum two persons per shift

5. Make arrangement for reliever so thattotal security is available on all days round the clock.

6. Divide the entire campus into zones and allocate the responsibility of maintenance and cleanliness to concerned peon toclean and moppthe area allotted.

7. Maintenance of garden lawn, cutting the grass and removing the garbage form the roads/lawns and other open areas in the campus.

8. Ensure proper safety measures such as first aid box, firefighting equipment, natural hazards and accidents.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://jdcbytcoimsr.in/procedure-policy-for-maintenance/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

68

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File]()

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	[View File]()

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

53

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

53

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File]()

5.1.5 - The Institution has a transparent mechanism for timely redressal of student	**A. All of the above**

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

20

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	<u>View File</u>

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<u>View File</u>

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Every year in accordance with Savitribai Phule Pune University circular Students' Council is constituted comprising of the Director as Chairman, Faculty Representatives, Class Representatives, Ladies Representatives and Sports & Cultural Representatives. The council plays an essential role in providing the student body with a communicative link between students, faculty, and administration, whereas each Class representative serves as the formal representatives of their class.

Students' Council is one of the important bodies at the institute. Participation in the council provides students with the opportunity to develop their decision-making and leadership skills. The aim of the council is to support the student body through both fun and meaningful activities. Fulfilling the responsibilities that come with being a council member earn students the respect and recognition from the staff, students and community.

The council seeks to further the mission of the institute through service to the student body and members of the institute. The Students' Council strives to promote student involvement and overall growth during their academic career. It provides opportunity, platform and encouragement for students to develop various skills and competencies required in managerial career. Student representation also exists on many committees like Anti Ragging committee and ICC.

File Description	Documents
Paste link for additional information	https://jdcbytcoimsr.in/students-council/ ,https://jdcbytcoimsr.in/anti-ragging-committee/
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

25

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institute has a strong alumni base. The institute does not have a registered Alumni group. However an informal alumni group exists with following objectives:

To provide a platform for meeting and exchange of ideas among the alumni, present student, faculty members and other members of the Association

To foster strong bonds between alumni, students and the Institute

Various activities carried out / supported are:

Support current students through different mentoring opportunities either by being a part of on-campus lectures or provide internships; recruit fresh graduates; present career programs

To strengthen Industry -Institute Interaction and operate related activities for the benefit of the students of the Institute.

Assist in developing a personal relationship between alumni, faculty, and students

To extend all assistance and cooperation to the Institute in its endeavors for the growth and development of education and research

Support Life-long Learning: Benefits from lectures, discussion sessions, on-campus conferences, conducted by eminent alumni and subject experts.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision of the Institute: To become the premier management education Institute by imparting quality education and undertaking research, while keeping in view the socio-economic

responsibilities. Mission of the Institute: "Our quest is to develop managers and entrepreneurs for tomorrow possessing managerial skills, acumen and passion to lead the organization, so as to compete in the global environment and emerges responsible corporate and civil citizens." Keeping in tune with its Mission, Institute strives hard to convert students into world class managers/entrepreneurs by: 1.Engaging students in continuous learning process. 2.Establishing linkages with subject experts and business houses to inculcate entrepreneurship/professionals skills Institute exposes students to Industry Professionals through activities like internship/project, guest lectures, in-house seminars, motivating students to attend seminars/workshops in other colleges/Institutes, encouraging them to participate in competitions to improve their communication and leadership skills.

Director of the Institute is Referee andassesses of Ph.D. thesis from other Universities.

Research committee is established to promote research in Institute

Interaction between Governing Body members and faculty on changes to be brought about in teaching learning process happens periodically. Meetings between students and faculty are held to discuss cultural/sports events, projects, social events etc. Teachers are represented through CDC and Managing Committee in decision making bodies.

File Description	Documents
Paste link for additional information	https://jdcbytcoimsr.in/vision-and-mission/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Vision statement emphasizes on development of faculty members through innovative practices and activities. The Director carries out job allocation and same is conveyed to teachers during staff meeting. The in-charge faculty discusses activity with Director and fellow faculty members for ideas and

suggestion. However, complete freedom is offered to in charge faculty for effective implementation of plan.

Case Study:

To facilitate students' development, Mr. Anup Mohadkar, Assistant Professor was appointed as the Student Development Officer (SDO) from AY 2019. The SDO was offered complete freedom on various aspects like which schemes to opt for, selection of sub themes, expert speakers to be involved and effective utilization of all resources offered by Institute and University.

To achieve set goals SDO chalked out tentative plan for submission for grant of assistance to University. After discussing with colleagues and incorporating their suggestions, it was uploaded on the University website.

The Institute received sanction for two programs namely, Nirbhay Kanya Abhiyan and Seminar on Startups and IPR and same were implemented. The students gained in terms of skill enhancement, interaction with experts and overall value addition. Requisite decentralization and autonomy enabled faculty to face financial audit with ease and resulted into development of capabilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

One of the objectives of the Institute is to encourage students to participate in competitions at local and University level to enhance competencies. Delhi Management Association organized a contest for student teams to discover their leadership and decision-making capabilities, while competing against other teams to achieve business goals - all in a simulated environment closely modelled on the real world. 6 students from MBA II participated in the simulation contest in 2 teams. Competition helped students to demonstrate their ability to:

? Think holistically, see the big picture and connect dots

? Take data-backed decisions based on sound management principles

? Adapt and successfully deal with change and unknowns

? Collaborate, Cooperate, Compete

As a participant in the simulation contest, students got the opportunity to represent senior leadership of a virtual firm tasked with the responsibility of taking firm to financial leadership in a competitive market. Working in a team, students formulated and executed strategic decisions for their firm. Whilst taking decisions, students experienced implications and impact of their decisions on the profitability of firm. They experienced challenges of balancing long term and the short-term decisions. Contest was conducted online on 15 Jan 2022 and students got benefitted from experience.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Governing Body: The council meets twice in a year to review working of the Institute.

Administrative Set Up: Director- In charge Office-Superintendent- Accountant-Jr. Clerk- Support Staff(Peons)

Functions of Various Bodies: Institute also has College Development Committee-CDC which is formed as per guidelines. Meetings of the CDC are conducted four times in a year. Various crucial aspects like staff requirements, admission details, working of research centre, receipt & payment, audited statement of the Institute etc. are discussed in meeting and guidance is sought for smooth academic and administrative working.

Service Rules: mentioned in appointment letter

Procedures: Various procedures of institute that come under ISO Quality Management System are Instruction Planning & Delivery, Office Administration, Library, Examination, Extra-Curricular Activity, Purchase, Internal Services (Establishment) and Accounts.

Recruitment Policy:

Recruitment is carried out as per guidelines & qualification norms laid down by AICTE/ SPPU/DTE.

Promotional Policy: The opportunities for promotion are offered to eligible and qualified faculty whenever vacancies are available.

Grievance Redressal Mechanism:

Various committees like Internal Complaint Committee (ICC), Reservation Committee and Anti ragging Committee and Squad have been established to address the grievances of the members and/or students. There is an online grievance redressal system portal available.

File Description	Documents
Paste link for additional information	http://gp.jdcbytcoimsr.in/open.php
Link to Organogram of the institution webpage	https://jdcbytcoimsr.in/mandatory-disclosure/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching and non-teaching staff is provided with various welfare facilities like:

- **EPF**
- **Potable drinking water**
- **Separate washrooms**
- **Medical room**
- **Lunch room**
- **Separate work stations**
- **various leaves including Maternity leave**
- **Insurance**

File Description	Documents
Paste link for additional information	https://jdcbytcoimsr.in/infrastructure-and-facilities/
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

1200

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

6

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

6

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Systematic performance appraisal is done every year for both teaching and non-teaching staff. Teaching staff after filling self-appraisal form discusses the same with HoI. Two way communication ensures that the targets and achievements are discussed clearly. On the basis of this, HoI compiles confidential report and forwards it to higher authorities. Roles & responsibilities are assigned on the basis of employee expectation and competencies. Decisions related to promotions are made based on availability of positions.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The MBA Programme is documented through reports submitted to the G E Society, College Development Committee Meetings and the SP Pune University as the case may be. Matters pertaining to Staff requirements, Infrastructural requirements, Receipts and Payment status, budgetary allocations and expenditures etc. are discussed and taken care by CDC. The CDC meetings are conducted every 3 months. Also the Management Committee meetings held

twice a year, makes assessment of resources, budgetary allocations and expenditures carried out.

1. Whenever any need for expenditure arises, advance is given (Only in the name of the Director)after sanctioning of the application. The advance is settled in stipulated time
2. Institute has started using cheques and electronic techniques for financial transactions and though cash receipts are allowed, cash payments are avoided.
3. Use of software is made for keeping the record
4. Cash is deposited in the bank every day.
5. Finance Manager monitors the expenditures of the institute.

Institute has appointed a CA Firm that provides expert assistance and conducts yearly financial audits for the Institute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.35250

File Description	Documents
Annual statements of accounts	[View File](#)
Any additional information	[View File](#)
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Resource Mobilization Policy:

Procedure: 1. Annual Budget is prepared considering funds required for Library and other expenses. It is then submitted and approved by the management. 2. For any type of expenditure to be incurred, a demand is given by concerned person with full details of requirement of the equipment, maintenance, infrastructure etc. to the Director. The Director scrutinizes the demand and forwards it to the Management, which invites quotations and issues purchase orders on the recommendation of Purchase Committee. Purchases are finally made after the approval and sanction of the Management. Well defined purchase procedure is strictly adhered to viz. preparation of voucher entry and issue of cheques to concerned parties/suppliers and maintaining the record. 3. Receipt of fees as per the FRA rules for MBA 4. Receipt of University grants (if applicable e.g. Board of students' Development, Quality Improvement Program) 5. Payment of salaries 6. Payment to suppliers 7. Refund of fees and deposits as applicable 8. Other receipts and payments

SOP for advance settlement

- **Tentative budget and advance request**
- **Submitting income expenditure details**
- **Receipt of sponsorship**
- **Final settlement of advance**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC Meetings: IQAC was formed as per guidelines, regular meetings were conducted

Guest lectures/seminars:

Industry-professionals and experts were invited to talk about various domains-of-management. Students benefitted from industry exposure. In 2021-2022 12 guest lectures and 4 seminars/workshops were conducted in online/ offline mode.

Abhivyakti:

This is organized by the students. Various activities like Cricket, Volleyball, Tug-of-War, Badminton, Chess, Carom, Best-Manager, Quiz, Debate, Sudoku, One-minute-show, Rangoli, Poster-making, and flower-decoration were organized. During January-2022 cultural-events along with some games were conducted online. In June-2022 sports events like Chess, Carrom, Table-tennis, Badminton, Tug-of-war, Cricket were organised.

National Conference- (Online mode):

National-Conference on "Raising the bar of quality through accreditation" was conducted in collaboration with National Assessment and Accreditation Council (NAAC) on 7th and 8th April-2022. The conference consisted of 4 technical sessions by senior experts from Universities, NAAC and other Institutions.

Faculty Development Program:

An online-FDP was organised on the theme "Technological-Development & Changing-Dimensions-of-Life" from 22nd to 26th November 2022. Topics like Cycles-of-Innovation: Manufacturing to Machine-Learning & AI, Data Science: Media and Entertainment, Internet-of-Things, India's emergence as a global-superpower and importance-of-FTA's were covered. Total 78 faculty members benefitted.

AQAR: AQAR for 2020-2021 was submitted.

NIRF Participation: Institute participated in NIRF-rankings.

File Description	Documents
Paste link for additional information	https://jdcbytcoimsr.in/
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Periodic review of Institutional working and policies for quality assurance is carried out regularly through the meetings of CDC and Governing Council. Formal feedback from students and faculty members on various factors related to Institutional working is collected and documented periodically. Student and Parental feedback and suggestions are also invited on infrastructural facilities provided by the Institute. Work allocation is carried out in the monthly staff meetings and also review of this work is taken in the meeting so as to ensure compliance. Formal feedback from the Employers is also collected to keep up and/or improve students' performance. Institute always ensures to take feedback and implement the suggestions given by the students, parents and outside participation in various events, programmes, seminars etc. (Activities under Board of Students' Development, Investage, State Level Seminars etc.)Regular meetings of the full time faculty are conducted to strive for academic excellence collectively. Efforts are made to develop leadership and managerial qualities among students through deputation to seminars, speeches, and curricular, co-curricular and extracurricular activities at the Institute. Every semester, overall and subject wise result analysis is carried out to keep a track of students' performance in the examination. Students are given personal counselling by the faculty members to improve their academic performance. Necessary guidance is given by the Director during the faculty meeting to improve the result of the Institute.

File Description	Documents
Paste link for additional information	https://jdcbytcoimsr.in/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality

A. All of the above

audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://jdcbytcoimsr.in/academic-report-2021-22/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Guest lecture byProf. Charusheela Khairnar, Vice Principal, NDMVP Law College, Nashik was organized on 6th January 2022 on Gender-Sensitivity

Two ladies representatives were appointed in student council. Online workshop of Ms. Manisha Karape Senior Faculty, MGNCRE was organized on 5th June 2021 on "Guidance for Psycho-Social Counseling & Helper Skills in the context of Covid -19" . Guest lecture was organized on 18th September 2021 on the topic "Menstrual Health & Hygiene" by Ms. Roshnee Bhowmick CSR-Executive, Unicharm India, Delhi. Under Nirbhay-Kanya-Abhiyan program 3 sessions were organizedon 28th February 2022.Dr. Vaishali Balajiwale Psychologist & Journalist, Nashik spoke on "Self-motivation & women-empowerment" Dr. Shahista Inamdar In-charge Principal, Navjeevan Law College, Nashik spoke on"Women & Laws", Mrs. Rupali Kulkarni Consulting Psychologist, Nashik spoke on "Psychological Balance & Stress Management". International Women's day was celebrated on 9th March 2022.

Rangoli competition was organized for girls and 9 students participated. Carom for girls was organized and 18 students participated. Two winners were awarded prizes in both

competitions.

- **Specific facilities provided for women in terms of :**

1. **Safety and security: Security guards are appointed in campus. CCTVs are installed in the building.**
2. **Common Room: Ladies room is provided to the women.**

File Description	Documents
Annual gender sensitization action plan	https://jdcbytcoimsr.in/annual-gender-sensitization-action-plan-2021-22/
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://jdcbytcoimsr.in/infrastructure-and-facilities/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The Institute is located in a large campus. The campus houses more than 10 schools and colleges. The Management of the Gokhale Education Society ensures that waste disposal is done safely. Bio degradable waste is left in soil pits, which may result in improving quality of soil. The Institute recycles its paper waste periodically by shredding and recycling through with help of sister concern shredding facility. Automatic Sanitary napkin incinerator machine is used for managing

biomedical waste. Personal computers which are in working condition are donated to sister concerns for use.

On 27th August 2020 the Institute got recognized as Swachhta Action Plan Institution by Mahatma Gandhi National Council of Rural Education, Department of Higher Education, Ministry of Education, Government of India. The Institution has successfully formed the Swachhta Action Plan Committee and constituted the working groups Post COVID-19 for Sanitation & Hygiene, Waste Management, Water Management, Energy Management and Greenery along with the observation of two environment related days to inculcate in faculty, students and community, the practices of Swachhta and Reduction, Reuse and Recycling of Resources.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways**	**A. Any 4 or All of the above**

4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	*View File*
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**C. Any 2 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	*View File*
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human	**C. Any 2 of the above**

assistance, reader, scribe, soft copies of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Abhivyakti the sports and cultural activity was conducted initially online and as restrictions were removed sports was conducted offline. This is one activity where everyone despite culture , language and religion comes together and enjoys participating in different activities and mainly provide and expression of their talents. There are different roles to be played.Students can be organizers as well as participants. Their diversebackgrounds do not matter. Everyone gets equal opportunity. The fun activities help everyone gel together without making any artificial efforts.

Ek BharatShreshtha Bharat was conducted as presentation competition on different states and theirhistory, culture language, industry, personalities etc. on 9th March 2022

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

1. **Introduction to constitution is a new course added by the University**
2. **Human Rights as a 1 credit compulsory course for Semester I and II**
3. **Constitution Day was celebrated on 26th November 2021.**
4. **International Human Rights Day was celebrated on 10th December 2021. Documentary on 'Significance of Human Rights' was shown.**
5. **Celebration of National Voters Day was held on 25th January 2022. Competitions like slogan making, essay writing and poster/drawing were held**

6. A session on Universal Human Values in the Induction programme by Dr. Mohan Rao was conducted on 6th January 2022 (online)

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://jdcbytcoimsr.in/sensitization-of-students-and-employees-of-the-institution-to-the-constitutional-obligations-values-rights-duties-and-responsibilities-of-citizens/
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	B. Any 3 of the above

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

1) Shiv Swarajya Din Celebration -online program by DTE. Poster making activity was organized on the occasion -6 Jun 2021

2)online session on 'Day Today Life & Yog' by Raj Sinnarkar -International Yoga Day organized by SPPU's Board of Sports & Physical Education -21 Jun 2021

3)Mass singing of National Anthem on the occasion of Rashtra-Gaan - Azadi-Ka-Amrut-Mahotsav-9-Aug-2021

4)National-Librarian-Day onbirth anniversary of Dr. S. R. Ranganathan -12-Aug-2021

5)Independence-Day 15-Aug-2021

6)Swachta-Pakhwada 2021-began with Swachta pledge-taking-ceremony, poster-competition, slogan-writing-competition, best-out-of waste, presentation and essay writing were organized-1-15-Sept-2021

7)Teachers-Day-6-September-2021

8)International-Literacy-day-Krushna Marapalli (MBA I) gave a presentation on the theme and a quiz was organized. 33 students participated in the program-8 Sept 2021

9)Vachan-Prerna-Din-15-Oct-2021

10)National-stress-management-day -small video of techniques of how to manage stress was shown-3-Nov-2021

11) Constitution-Day-26 Nov 2021

12)International-Day-of-Persons-with-Disabilities-&-Vigilance-Awareness-Week-3 Dec 2021

13)International-Human-Rights-Day. Documentary on 'Significance of Human Rights' was shown-10 Dec 2021

14)Marathi-Bhasha-Pandharwada24-Jan-2022

15)National-Voters-Day. Competitions like slogan-making, essay-writing-poster/drawing were held-25-Jan-2022

16)International-Women's-Day & Ek-Bharat-Shresth-Bharat. short-films on women-of-today and presentations were conducted.

17)National-Technology-Day -Activities like short-films, quiz and group-discussion were conducted.

18)Maharashtra-day- 1-May-2022

19)Yoga-Walkathon-2022 at Surgana & Nashik by Food-Safety-&-Standards-Authority of India, West Region under Azaadi-ka-Amrutmahotsav. 20 students from MBA-I & II participated in the event-14-May-2022

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Practice-I

- Title : "Seminar in Collaboration "

- **Objectives:**
  - **Discussion on current-trends**
  - **Developing career-skills**
  - **Teachers-development, institute-industry-interface**
- **The Context: Need to link NEP-2020 and criteria-of-NAAC and create action-plans**
- **The Practice:**

  - **After choosing relevant theme original research papers were invited. Applied for NAAC collaboration. Convener invited experts and schedule is prepared. Contributors presented papers. Certificates were awarded. Feedback was collected and analysed.**
  - **Unique - Takeaway, collaboration**
  - **Constraints-Costs-availability of speakers-COVID-19**

- **Evidence of Success:**

  - **Deep-insights**
  - **Publication –with-ISBN**
  - **Benefit to teachers-staff-students**
  - **NAAC-support**
  - **Developed-Action-plan-for-NEP-2020**

- **Problems Encountered and Resources Required:**

  - **Identification of resource-persons**
  - **Internet-connectivity-issues**
  - **Preference to UGC-approved-Journals**
  - **COVID-19**
  - **Resources- software, funding**

Practice- II

Title: Ice-breaking

Objectives:

  - **Accommodating diversity-of- gender-language-background.**
  - **Provide opportunityto develop skills,showcase talent**

The Context

Innovative online activities organized. Personality contest -Ms. JDC and Mr. JDC was major attraction.

The Practice

Senior students provided introduction about the institute-its environment-teachers. Welcome note was delivered by the Director.

Round one was self-introduction as a comic-character. Second was to showcase their talent and third round was marketing a given product. The participants presented very innovative performances.

Evidence of Success

- Involvement of students
- A special bond between staff and students.
- Omkar Tale and Apeksha Dubey were declared Mr.JDC & Ms.JDC 2022.

Problems Encountered and Resources Required

- COVID-19 restrictions

File Description	Documents
Best practices in the Institutional website	https://jdcbytcoimsr.in/best-practices/
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Institute tookup ISO certification in 2002-03, withinvolvement of staff, faculty and students in quality improvement process.The Institute currently has the status of being ISO 9001: 2015 certified. Institute has aquality policy that is appropriate to the purpose and context of the organization and is communicated, understood and applied in the organization.

The institute has established quality objectives that are consistent with the quality policy and are measurable, and updated as appropriate.

Customer focus: Adhering to ISO standards allows the institute to demonstrate commitment to customer satisfaction. List of procedures under ISO: Eight institutional procedures are included under the system as mentioned below: 1. Internal Services (Establishment) 2. Accounts 3. Office Administration 4. Instruction Planning & Delivery 5. Library 6. Examination

7. Extra-Curricular Activity 8. Purchase Each year the institute plans and conducts two Internal Audits; along with surveillance audit every year and re-certification audit once in three years by the ISO Certification body. Features and Benefits to the Institution: Procedures are System driven Records and documents are collected well in time and are available for planning and making decisions. Each employee is aware about the Quality Policy and tries to adhere to the same.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Plan of action 2022-23

1.To invite companies to participate in placement drive programme

2.Investage to be organised for small investors of Nashik

3.Conducting Induction Program for MBA Part I

4.Organizing Ice breaking a best practice activity

5.Conducting career guidance sessions for MBA II

6.Participation in NIRF

7.To organize alumni interaction with students in online/ offline mode

8.To conduct social and cultural week Abhivyakti 2023 in online/offline mode

9.ISO Audit to be conducted

10.To conduct National level webinar/ Seminar on Blended Learning and publish proceedings with ISBN

11.To conduct various guest lectures and seminars for students using web platform

12.To seek feedback and Analyze

13.To encourage faculty for Industry internship/ Research/FDP