

Gokhale Education Society's  
**J.D.C. Bytco Institute of Management Studies and Research, Nashik 5**  
**Minutes: Internal Quality Assurance Cell meeting: 21<sup>st</sup> February 2021**

The meeting of the Internal Quality Assurance Cell was held on: Monday, 21<sup>st</sup> February , 2021 at 3.30 p.m. in the Director's office. Following business was transacted in the meeting:

1. Dr. S.T. Aurangabadkar welcomed the members. Dr. Smita Kachole read the minutes of the previous meeting and were confirmed.
2. It was reported that AQAR 20-21 is well on its way to submission. Data entry is completed on 5 out of 7 Criterias
3. Dr. Aurangabadkar presented in brief the working of the Institute so far and highlighted the action taken according to the plan of action for 2021-2022 and was appreciated.
4. Since there was no other item for discussion the meeting was terminated with a vote of thanks to the members.

*Smita Kachole*

Dr. Smita P. Kachole  
IQAC Coordinator



*S. T. Aurangabadkar*

Dr. Mrs. S. T. Aurangabadkar

Director **Director**  
J.D.C. Bytco IMSR,  
Nashik-05.

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**Plan of action (2021-22) and Action Taken Report**  
**21<sup>st</sup> Feb 2022**

Sr. No.	Plan of action	Action Taken Report
1	To invite companies to participate in Placement drive programme	Total 17 students were placed in 11 different companies
2	Investage 2022 to be organised for small investors of Nashik	To be conducted in October 2022
4	To conduct FDP	A one week online FDP with international speakers was organized from 22 <sup>nd</sup> November to 26 <sup>th</sup> November 2021. Seventy participants benefitted.
5	Conducting Induction Program for MBA Part I	Induction Program for MBA Part I was conducted from 3 <sup>rd</sup> January 2022 to 8 <sup>th</sup> January 2022 in Offline/Online mode. Thirty five students participated.
6	Organizing Ice breaking a best practice activity	An online Ice breaking activity was conducted on 19 <sup>th</sup> January 2022
7	Conducting career guidance sessions for MBA II	Online Training Program under Employability Enhancement and Youth Livelihood program (Mahindra Pride Classroom) was conducted from 5 <sup>th</sup> to 20 <sup>th</sup> July 2021 by trainer Ms. Ruby Padhi. Total 41 students participated.
8	Participation in NIRF	YES
9	To organize alumni interaction with Students in online mode	<ol style="list-style-type: none"> <li>1) On 7<sup>th</sup> July 2021 Mr Kunal Kumavat, HR Manager, Atlas Copco , Pune ( alumni) conducted a session on performance appraisal practices in the industry</li> <li>2) Mr. Sameer Khare, Finance Controller, EATON Industrial System Ltd., Nashik ( alumni) conducted a session on 'How to read a balance sheet 31<sup>st</sup> July 21</li> <li>3) On 28<sup>th</sup> Aug 2021 Mr. Chinmay Nair, Head of Global Business Services Advisory, Deloitte, Zurich,</li> </ol>

		Switzerland and Dr. Santosh Bhawe Director – HR & IR, Bharat Forge Ltd., Pune were guests ( both alumni)
10	To conduct social and cultural week Abhivyakti 2022 in online/offline mode	Online Abhivyakti was conducted from 31 <sup>st</sup> January 2022 to 2 <sup>nd</sup> February 2022 comprising mainly of cultural events.
11	ISO Audit to be conducted	ISO recertification audit was conducted on 30 <sup>th</sup> September 2021
12	To conduct state level webinar and publish proceedings with ISBN	National Conference (Online mode) on 'Raising the Bar of Quality through Accreditation' in Association with NAAC proposed in Apr 2022
13	To conduct various guest lectures and seminars for students using web platform	Total five guest lectures and two webinars/workshops were organized
14	To complete digitization of Institute library	Barcoding of all library books has been completed
15	To seek feedback and Analyze	Student feedback has been collected and analyzed for the latest completed semesters



*M. Mangaladhar*  
**Director**  
 J.D.C. Bytco IMSR,  
 Nashik-05.